IT Strategic Plan Committee Agenda
Friday, August 13, 2004
9:00 am

Welcome and introductions – Ben Williams

Review of minutes from previous meeting (handout)

New informational items:
• 1993 California State IT Strategic Plan
• Napa County Strategic Plan
• Gartner strategic planning guidelines

Organization of Goal Subcommittees for development of objectives and action plans (handout)
• Distribution of CPR issues list for subcommittee consideration (handout)
• Arrangements for Subcommittee meetings
• Subcommittee reports and timeline:
  o August 27 – Revised Goal narratives and initial concepts for objectives and actions due to Committee
  o September 10 – Draft objectives and actions due to Committee, including supporting information on need and implementation
  o September 24 – Final "report" of Subcommittees

Discussion of high-level cross-cutting State business needs to be addressed by goals and objectives (examples below):
  o Data consistency and accuracy
  o Security of confidential information and assets
  o Easy, yet controlled, access to information for clients/customers
  o Appropriate tools available for program implementation
  o Efficiency and cost savings
  o Need to respond and transact quickly
  o Need to maintain facilities and services in adequate working order

Should we also develop strategies? Enumerate separately? Include in Governance?

Next meeting:
  o Discussion/approval of revised Goal narratives
  o Review/discussion of draft Objectives (2-4 per Goal)
  o Discussion of Plan format and presentation

New business

Adjourn